

# **MY MANPOWER ACCOUNT**

A Manpower Account through <u>www.manpower.com</u> helps you:



#### GET NOTICED

Building a Manpower profile will help us find a job that is right for you.

### FIND A JOB

Quickly search, save, and apply for jobs that meet your search criteria.

ACCESS RESOURCES

We are here to support you every step of your career journey.

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The information you provide in your **Profile** flows into our system. Make sure to keep this information up to date so that we have the most current information on file for you. The easiest way to pre-fill or update your information is to parse your resume.



Click **Search Jobs** to find jobs by job title, industry, or skill by location. *Want to save your search?* Create an alert to be notified of jobs based on your preference.

#### Once placed on your first assignment, additional features will be unlocked in your account:



Make sure we have your current pay method on file. Pay set-up, whether it's the initial setup request or an update, is completed under the **Time & Pay** page. This is also where you will complete applicable tax forms.



Refer to the Working For Manpower, Benefits, Resource Library, Report an Incident and Dedicated Support pages for more information about working with Manpower and the critical resources you need to know to be successful. The information and resources contained in these pages are applicable to most Manpower offices.



Explore career resources that can help accelerate your career journey within the **Training** & **Development** page. Check out our MyPath Program and other opportunities to further build your skills through personalized guidance.



## MANPOWER ACCOUNT REGISTRATION GUIDE

Creating an account with Manpower will allow you to easily search and apply for jobs, view jobs that you have applied for, and create/manage your Manpower profile. Once you are placed on your first assignment, additional features will be unlocked, allowing you to access critical resources and information you need to be successful while working with Manpower.



If the username is already in use, click "Change Email Address" to enter a different email address.

4	New Password	Once your email has been verified, create a <b>password</b> , and enter your <b>first name</b> and <b>last name</b> .
5	CREATE	Click "Create" to proceed to the next step of the verification process.
6	Phone number SEND VERIFICATION CODE	To further enhance your account's security, enter your phone number. Click "Send Verification Code" or "Please Call" to obtain the verification code.
7	Verification Code	Enter the <b>verification code.</b> Click "Verify Code" to validate and complete account creation.

**FORGOT YOUR PASSWORD?** Click "Forgot Your Password?" on the sign-in page. Enter the email that you used to create the account. You will be asked to verify your email or phone number to proceed (multi-factor authentication). If unknown or can no longer access, contact your Manpower Representative.