

# New Client Service Appraisal

Manpower Office Name:
Client Number:
Date of First Order:

Please rate the following:	Excellent 5	Good 4	Average 3	Fair 2	Poor 1	N/A	Comments	
1. The local Manpower staff's:								
Professionalism	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Helpfulness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Knowledge	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
2. The local staff's ability to fill your request promptly.								
3. How well we communicated our policies to you.								
4. How effectively your concerns and questions were addressed.								
5. The associate's(s') ability to meet your requirements.								
If "Fair" or "Poor," please indicate why:	<input type="checkbox"/> Work skills		<input type="checkbox"/> Appearance		<input type="checkbox"/> Initiative			
	<input type="checkbox"/> Inflexibility		<input type="checkbox"/> Disrespectful		<input type="checkbox"/> Punctuality			
	<input type="checkbox"/> Attitude		<input type="checkbox"/> Other (specify):					
6. The frequency of staff follow-up calls to ensure your requests were being handled to your expectations.								
7. How do you rate Manpower's overall performance?								
8. What is the likelihood you will continue doing business with Manpower?								
	<input type="checkbox"/> Very		<input type="checkbox"/> Somewhat		<input type="checkbox"/> Not at all			
If "Not at all," please explain:								
9. What is the likelihood you will recommend Manpower to others?								
	<input type="checkbox"/> Very		<input type="checkbox"/> Somewhat		<input type="checkbox"/> Not at all			
If "Not at all," please explain:								

FOLD, TAPE AND RETURN TODAY

Name:	Title:	Company:
Telephone:	Email:	Date:



Manpower  
appreciates  
your business

As a new client,  
we are very  
interested in your  
opinions related  
to the initial service  
you received. Please  
take a moment to  
complete the enclosed  
questionnaire, being  
candid and honest in  
your responses.  
Thank you for helping  
us serve you better.

What do you do?



Manpower®